



PineHill Realty Corp.

Since established, **PineHill Realty Corp.** has been successfully providing professional services in leasing and property management for residential as well as commercial properties.

As a small company, we are able to maintain close relationships with both our clients and tenants that many other companies fail to preserve as they are getting bigger.

Throughout the years, we have been continuing strive for success and gain the trusts of our client in taking care of their properties throughout Atlanta area, especially Duluth, Suwanee, Johns Creek, Alpharetta, Lawrenceville, Peachtree Corners, Norcross, Buford, Sugar Hill, Cumming and the surrounding areas.

Our goal is to continually grow in becoming the most dependable property management company while still keeping the highest quality services and close relationships with our clients and tenants.

Services

The following is the types of services that Heritage Realty & Investment Corp provides:

- **Leasing**
 - ✧ Marketing your property in our online resources and local newspapers
 - ✧ Maximizing your rental return by getting you the maximum rent and through carefully costs expenditures
 - ✧ Carefully selecting the most qualified tenant through our restrictive screening process
 - ✧ Preparing the lease agreement that protects both the tenant's and your rights
 - ✧ Showing the properties to the prospective tenant on your behalf
 - ✧ Advising what should be done to make the property ready for the market



- **Management and Maintenance**
 - ✧ Mailing rent invoice to tenants to ensure on time rental payments
 - ✧ Collecting the rent from the tenants and disbursing it to you each month along with the cash flow statement
 - ✧ Taking necessary legal steps against non-performing tenant
 - ✧ Taking care of repair request from tenant and maintenance through reasonably priced experts, or you may select your own vendor
 - ✧ Documenting any maintenance work that has been approved by you and performed by your select vendor
- **Communication**
 - ✧ Communicating with you and tenants of all pertinent matters so that you and the tenants are on the same page with us

Leasing and Management Fees

We do not have “one size fits all” fees to property management fees and services. We are gladly to work with you to come up with plans that meet your needs so feel free to contact Joanne Lee at 678-770-1136 or RealtorJoanne@Gmail.com to discuss this matter with her.



PineHill Realty Corp.

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